

Municipality of North Cowichan Regular Council MINUTES

**March 16, 2022, 1:30 p.m.
Electronically**

Members Present	Mayor Al Siebring Councillor Rob Douglas Councillor Christopher Justice Councillor Tek Manhas Councillor Kate Marsh Councillor Rosalie Sawrie Councillor Debra Toporowski
Staff Present	Ted Swabey, Chief Administrative Officer (CAO) Barb Floden, Manager, Communications and Public Engagement Chris Hutton, Community Planning Coordinator Chris Osborne, Manager, Planning Clay Reitsma, Director, Engineering David Conway, Director, Engineering Projects Don Stewart, Director, Parks and Recreation George Farkas, General Manager Jason deJong, Assistant Fire Chief Jason Hammerer, Manager, Technical and Client Services Marla Laycock, Acting Director, Human Resources and Corporate Planning Michele Gill, Manager, Development, Engineering Michelle Martineau, Corporate Officer Patricia Taylor, Planning Technician Rob Conway, Director, Planning and Building Shawn Cator, Director, Operations Talitha Soldera, Director, Financial Services Theresa Dennison, Administrative Assistant to Deputy CAO Tricia Mayea, Deputy Corporate Officer

1. CALL TO ORDER

There being a quorum present, Mayor Siebring called the meeting to order at 1:30 p.m.

2. APPROVAL OF CONSENT AGENDA

The following items were pulled from the Consent Agenda and added to New Business:

- (1) Item 2.1.2 [Duncan Curling Club];
- (2) Item 2.2.1 [Potential Impacts of new Official Community Plan on land use applications];
- (3) Item 2.2.3 [Reducing Rodenticide Use in British Columbia]; and
- (4) Item 2.2.5 [Khenipsen Gore-Langton Neighbourhood Plan]

IT WAS MOVED AND SECONDED:

THAT Council approve the Consent Agenda, as amended, and the recommendations contained therein. CARRIED

2.1 Items for decision

2.1.1 Council Meeting Minutes for Adoption

IT WAS MOVED AND SECONDED:

THAT Council adopt the minutes of their regular meeting held March 2, 2022 and their special meeting held March 8, 2022. ADOPTED ON CONSENT

2.2 Items for information

2.2.2 Committee of the Whole meeting minutes

IT WAS MOVED AND SECONDED:

THAT Council receive for information the minutes from the March 8, 2022 Committee of the Whole meeting. ADOPTED ON CONSENT

2.2.4 BC Electoral Boundaries Commission

IT WAS MOVED AND SECONDED:

THAT Council receive for information the March 3, 2022 letter from the BC Electoral Boundaries Commission. ADOPTED ON CONSENT

3. APPROVAL OF REGULAR AGENDA

The agenda was amended as follows:

- (1) The following Consent Agenda items were added to Section 11 [New Business]:
 - (a) Item 2.1.2 [Duncan Curling Club]
 - (b) Item 2.2.1 [Potential Impacts of new Official Community Plan on land use applications]
 - (c) Item 2.2.3 [Reducing Rodenticide Use in British Columbia]
 - (d) Item 2.2.5 [Khenipsen Gore-Langton Neighbourhood Plan],
- (2) Added an item to Closed Session, Item 13.4, which is a matter closed under Section 90(1)(a) of the *Community Charter* – personal information
- (3) The agenda was reordered as follows:
 - (a) Item 10.1 is to be considered before item 8.6
 - (b) Item 2.2.1 is to be considered before item 8.1

IT WAS MOVED AND SECONDED:

THAT the agenda be adopted as amended. CARRIED

4. MAYOR'S REPORT

In recognition of the length of the agenda, Mayor Siebring chose to forego his report for the meeting.

5. DELEGATIONS AND PRESENTATIONS

5.1 Cowichan Green Community

Judy Stafford, Cowichan Green Community reviewed the Cowichan Green Community's Year in Review video for 2021 and answered questions from Council.

6. PUBLIC INPUT

Council received public input from four members of the public, including Chief Lydia Hwitsum, Cowichan Tribes, whom was permitted to address Council after the close of the public input, regarding agenda item 8.1.

7. BYLAWS

7.1 Parcel Tax Bylaw and Fees & Charges Amendment Bylaw for adoption

IT WAS MOVED AND SECONDED:

THAT Council adopt:

- (1) Fees and Charges Amendment Bylaw No. 3859, 2022; and,
- (2) Sewer and Water Parcel Tax Bylaw No. 3860, 2022.

CARRIED

7.2 Election and Assent Voting Bylaw No. 3837 and Sign Amendment Bylaw No. 3836 for first three readings

IT WAS MOVED AND SECONDED:

THAT Council:

- (1) Give first, second and third readings to Election and Assent Voting Bylaw No. 3837, 2022; and
- (2) Give first, second and third readings to Sign Amendment Bylaw No. 3836, 2022.

CARRIED

IT WAS MOVED AND SECONDED:

THAT Council reschedule the October 5, 2022 regular Council meeting, to be held by electronic means, to 1:30 p.m. on Tuesday, October 4, 2022.

CARRIED

IT WAS MOVED AND SECONDED:

THAT the following motion:

"THAT Council reschedule the October 11, 2022 regular Committee of the Whole meeting, to be held by electronic means, to 6:00 p.m. on Thursday, October 13, 2022."

be amended by replacing the word 'reschedule' with 'cancel' and strikeout the words 'to be held by electronic means, to 6:00 p.m. on Thursday, October 13, 2022'.

CARRIED

IT WAS MOVED AND SECONDED:

THAT Council cancel the October 11, 2022 regular Committee of the Whole meeting.

CARRIED

Council, by unanimous consent, recessed the meeting at 2:54 p.m. and reconvened at 3:10 p.m.

8. REPORTS

8.1 Amendments to Draft Official Community Plan

IT WAS MOVED AND SECONDED:

THAT the following motion:

"THAT Council acknowledge the need for additional First Nations engagement on the Official Community Plan, and direct staff to facilitate government to government meetings with First Nations whose traditional territories are appurtenant to North Cowichan's municipal boundaries."

be amended to read:

"THAT Council acknowledges the need for additional consultation with First Nations before the final adoption of the OCP and direct staff to arrange a meeting to discuss our relationship going forward."

(OPPOSED: Douglas, Manhas, Sawrie, Siebring, Toporowski)
DEFEATED

IT WAS MOVED AND SECONDED:

THAT Council acknowledge the need for additional First Nations engagement on the Official Community Plan, and direct staff to facilitate government to government meetings with First Nations whose traditional territories are appurtenant to North Cowichan's municipal boundaries.

CARRIED

IT WAS MOVED AND SECONDED:

THAT Council extend the meeting to 10:00 p.m.

CARRIED

IT WAS MOVED AND SECONDED:

THAT Council direct staff to facilitate additional face to face engagement with the community on the Official Community Plan. (OPPOSED: Douglas, Justice, Marsh, Sawrie)

DEFEATED

Council, by unanimous consent, recessed the meeting at 4:38 p.m. and reconvened at 4:45 p.m.

Council considered the potential revisions and new policy statements to the Official Community Plan that were submitted by individual members to staff for coordination prior to the meeting.

IT WAS MOVED AND SECONDED:

THAT Council amend the Draft Official Community Plan by replacing the heading *"The Municipality will ask developers and landowners to"* with *"Where appropriate, the Municipality will ask developers and landowners to"* on the following pages:

- (a) Chapter 1 (Introduction), Section 1.3 (Plan Overview) on page 9;
- (b) Chapter 3 (Thoughtful Growth Management), Section 3.2 (Assignment of Growth) subsection 3.2.6 on page 38;
- (c) Chapter 3 (Thoughtful Growth Management), Section 3.3 (Land Use Designations) subsection 3.3.5 on page 38;
- (d) Chapter 4 (Resilient, Inclusive Communities), Section 4.1 (Safe & Healthy Community) subsection 4.1.3 on page 67;

- (e) Chapter 5 (Attainable Housing: Diverse Housing Mix & Affordability), Section 5.1 (Diverse Housing Mix) subsection 5.1.3 on page 98;
- (f) Chapter 5 (Attainable Housing: Diverse Housing Mix & Affordability), Section 5.2 (Affordable & Rental Housing) subsection 5.2.3 on page 103;
- (g) Chapter 7 (Food Security & Local Agricultural Systems), Section 7.2 (Local Agricultural Systems) subsection 7.2.3 on page 132; and,
- (h) Chapter 8 (Local Regenerative Economy), Section 8.1 (Localized, Low Consumption Economy) subsection 8.1.3 on page 141. CARRIED

IT WAS MOVED AND SECONDED:

THAT section (a) of the following motion:

"THAT Council amend the Draft Official Community Plan by replacing the following headings throughout the document:

(a) "The Municipality Can" with "The Municipality Will"; and,

(b) "The Municipality can work with others to" with "The Municipality will work with others to". "

be amended to add the words 'strive to' after the words 'The Municipality Will'.

(OPPOSED: Douglas, Justice, Marsh)

CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend the Draft Official Community Plan by replacing the following headings throughout the document:

(a) *"The Municipality Can" with "The Municipality will strive to"; and,*

(b) *"The Municipality can work with others to" with "The Municipality will work with others to".* CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amends the draft Official Community Plan (OCP) by replacing the heading *"Climate Action Framework"* with *"Ecological and Climate Action Framework"* on page 22 and directs staff to ensure that wherever the context so demands, subsequent references to *"Climate Action"* be replaced with *"Ecological and Climate Action"*. CARRIED

The following motions were made in relation to **Chapter 2: Vision Goals, Principles, & Frameworks**:

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 2 (Vision Goals, Principles, & Frameworks), Section 2.4 (Frameworks) of the Draft Official Community Plan by adding *"Identify opportunities for improvements to the OCP and update the OCP accordingly, following adoption of any Climate Change Risk Management and Adaptation strategies or policies"* as a new policy under the *"Climate Action Framework"* section on page 25. CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 2 (Vision Goals, Principles, & Frameworks), Section 2.4 (Frameworks) of the Draft Official Community Plan by Replacing the second last bullet on page 26 with *"taking measures to ensure that one group is not harmed disproportionately"*. CARRIED

The following motions were made in relation to **Chapter 3: Thoughtful Growth Management**:

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 3 (Thoughtful Growth Management), Section 3.2 (Assignment of Growth) of the Draft Official Community Plan by adding *"Require all applications for zoning amendments for increased density to include a walkability assessment"* as a new policy under section 3.2.4 on page 38.

(OPPOSED: Manhas, Siebring)
CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 3 (Thoughtful Growth Management), Section 3.2 (Assignment of Growth) of the Draft Official Community Plan by inserting the following new paragraph to page 37 following the paragraph beginning with "The Growth Centres are":

"A phasing and implementation plan for development in the Bell McKinnon Growth Centre will be prepared to ensure:

- (a) the urban design vision promised to the community is realized in each phase and that piecemeal or scattered growth in the plan area is avoided;*
- (b) that growth occurs in a logical, incremental manner respectful of the social, economic, environmental and climate objectives of the District as a whole; and*
- (c) that infrastructure costs are recovered to the greatest extent possible and any future financial burdens associated with infrastructure are minimized"*.

(OPPOSED: Siebring)
CARRIED

Councillor Manhas left the meeting at 5:40 p.m.

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 3 (Thoughtful Growth Management), Section 3.3 (Land Use Designations) of the Draft Official Community Plan by adding *"Discourage street-facing parking lots in new developments, and instead encourage parking to be located underground or at side or rear of buildings, with screening from adjacent streets"* as a new policy under section 3.3.2 on page 39. CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 3 (Thoughtful Growth Management), Section 3.3 (Land Use Designations) of the Draft Official Community Plan by adding *"Require new developments in these areas to include housing and offices above commercial space"* as a new policy under section 3.3.2 on page 39. CARRIED

Council, by unanimous consent, recessed the meeting at 6:03 p.m. and reconvened at 6:30 p.m.

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 3 (Thoughtful Growth Management), Section 3.4 (Water Use Designations) of the Draft Official Community Plan by adding "*The municipality will pursue opportunities to remediate any ecological and contaminant damage done by historic smelter operations to the Crofton Bay waterfront with the secondary aim of restoring the bay to a state where it is safe and appealing for aquatic and beach recreation*", or something to that effect, as a new policy under section 3.4.8 on page 51.

CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 3 (Thoughtful Growth Management), Section 3.4 (Water Use Designations) of the Draft Official Community Plan by adding "*Support the continued operation of the Cowichan Bay sawmill and future on-site investments in new equipment and other upgrades, while engaging industry in the ecological restoration of the estuary*" as a new policy under section 3.4.12 on page 52.

CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 3 (Thoughtful Growth Management), Section 3.4 (Water Use Designations) of the Draft Official Community Plan by adding "*Promote the need for a new Cowichan Estuary Environmental Management Plan and assume an active role in its development in close collaboration with the Ministry of Environment, Cowichan Tribes, the CVRD, and key stakeholders*" as a new policy under section 3.4.12 on page 52.

CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 3 (Thoughtful Growth Management), Section 3.4 (Water Use Designations) of the Draft Official Community Plan by adding "*Encourage the revitalization of the Cowichan Estuary Environmental Management Committee, with representatives from local estuary stewardship groups added*" as a new policy under section 3.4.12 on page 52.

CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 3 (Thoughtful Growth Management), Section 3.4 (Water Use Designations) of the Draft Official Community Plan by adding "*The municipality will advocate for protection of oyster beds and the intertidal seabed from the effects of dragging log booms and for the phasing out of inter-tidal log boom storage in the Cowichan estuary in favour of deep water storage or dry land log sorts*" as a new policy under section 3.4.12 on page 52.

(OPPOSED: Siebring)

CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 3 (Thoughtful Growth Management), Section 3.5 (Local Area Planning) of the Draft Official Community Plan (OCP) by inserting additional language, in reference to paragraph 4 on page 56, referencing other policies elsewhere in the OCP related to maintaining rural character.

CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 3 (Thoughtful Growth Management), Section 3.5 (Local Area Planning) of the Draft Official Community Plan (OCP) by adding "*Update the Blue-Green Network Mapping in the Bell McKinnon Local Area Plan to better align with the*

Municipality's commitment to identify and acquire open space in this area to improve the connectivity of wildlife habitat corridors" as a new policy under section 3.5.2 on page 56.

CARRIED

The following motions were made in relation to **Chapter 4: Resilient, Inclusive Communities:**

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 4 (Resilient, Inclusive Communities) of the Draft Official Community Plan (OCP) by adding a new paragraph under Resilient Community on page 62 to address other aspects of resilience that are dealt with elsewhere in the OCP.

CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 4 (Resilient, Inclusive Communities), Section 4.4 (Parks & Recreation) of the Draft Official Community Plan by inserting "*and the impact on communities adjacent to parks and recreation facilities*" to the end of Policy 4.4.1(b) on page 77.

(OPPOSED: Sawrie, Siebring, Toporowski)

DEFEATED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 4 (Resilient, Inclusive Communities), Section 4.4 (Parks & Recreation) of the Draft Official Community Plan by adding "*Consider local traffic management impacts for new or expanded parks and trails facilities*" as a new policy under section 4.4.2 on page 77.

CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 4 (Resilient, Inclusive Communities), Section 4.4 (Parks & Recreation) of the Draft Official Community Plan by adding "*Preserve rare ecosystems, significant habitats supporting biodiversity, and areas of habitat connectivity through a parkland acquisition strategy*" as a new objective on page 77.

(OPPOSED: Siebring)

CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 4 (Resilient, Inclusive Communities), Section 4.6 (Transportation) of the Draft Official Community Plan by adding "*In order to preserve rural character, promote neighbourhood livability, increase walkability/rollability, and improve road safety by reducing crash injury and fatality rates, speed limits will be critically reviewed and lowered where possible*" as a new policy under section 4.6.3, Transportation Planning, on page 87.

(OPPOSED: Siebring)

CARRIED

The following motions were made in relation to **Chapter 5: Attainable Housing: Diverse Housing Mix & Affordability:**

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 5 (Attainable Housing: Diverse Housing Mix & Affordability), Section 5.1 (Diverse Housing Mix) of the Draft Official Community Plan by adding "*Consider ways to streamline development approval processes for projects that align with the Municipality's affordable housing and environmental policies*" as a new policy on page 97.

CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 5 (Attainable Housing: Diverse Housing Mix & Affordability), Section 5.2 (Affordable & Rental Housing) of the Draft Official Community Plan by deleting Policy 5.2.2 (m) and inserting *"Where appropriate, Council may consider effectually waiving development cost charges and building permit fees by offsetting those fees through grants"* in its place on page 102. CARRIED

The following motions were made in relation to **Chapter 6: Regeneration and Protection of the Natural Environment**:

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 6 (Regeneration and Protection of the Natural Environment), Section 6.1 (Ecosystem Health, Biodiversity & Critical Habits) of the Draft Official Community Plan by inserting *"Identify opportunities for improvements to the OCP and update the OCP accordingly, following adoption of a biodiversity protection policy"* after Policy 6.1.2(b) on page 109. CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 6 (Regeneration and Protection of the Natural Environment), Section 6.1 (Ecosystem Health, Biodiversity & Critical Habits) of the Draft Official Community Plan by adding *"The municipality will consider developing an Invasive Species Management Plan"* as a new policy under section 6.1.2 on page 109. CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 6 (Regeneration and Protection of the Natural Environment), Section 6.3 (Trees & Forests) of the Draft Official Community Plan by adding *"The municipality will consider setting urban forest canopy cover targets for existing and future residential and commercial areas and developing a retro-fit canopy cover plan for deficient areas"* as a new policy under section 6.3.2 on page 118. (OPPOSED: Siebring) CARRIED

Council, by unanimous consent, recessed the meeting at 7:39 p.m. and reconvened at 7:45 p.m.

The following motions were made in relation to **Chapter 7: Food Security & Local Agricultural Systems**:

IT WAS MOVED AND SECONDED:

THAT the motion:

"THAT Council amend Chapter 7 (Food Security & Local Agricultural Systems), Section 7.2 (Local Agricultural Systems) of the Draft Official Community Plan by inserting "The use of agricultural inputs remains essential to productive and economically viable farming today and is relied upon to address limitations with soils, climate, and broader food systems challenges that are prevalent in our region. Careful implementation of best management practices ensures reduced and targeted applications of inputs and draws from research aimed to minimize negative environmental impacts." following paragraph 3 on page 129."

be referred to the Environmental Advisory Committee for their input.

(OPPOSED: Douglas, Justice, Sawrie, Siebring)

DEFEATED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 7 (Food Security & Local Agricultural Systems), Section 7.2 (Local Agricultural Systems) of the Draft Official Community Plan by:

- (a) amending *"It also means weaning ourselves off of fertilizers, herbicides, and pesticides"* in paragraph 2 on page 129.
- (b) inserting *"With regard to the use of agricultural inputs, careful implementation of best management practices ensures reduced and targeted applications of inputs and draws from research aimed to minimize negative environmental impacts."* following paragraph 3 on page 129.

(OPPOSED: Marsh, Sawrie, Toporowski)

DEFEATED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 7 (Food Security & Local Agricultural Systems), Section 7.2 (Local Agricultural Systems) of the Draft Official Community Plan by adding *"Total farm sales"* under section 7.2.1 for progress will be measured by on page 130. CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 7 (Food Security & Local Agricultural Systems), Section 7.2 (Local Agricultural Systems) of the Draft Official Community Plan by deleting Policies 7.2.2 (ad) and inserting *"Promote water conservation by restricting the use of domestic lawn watering in order to preserve the water supply and the aquifers for agricultural uses and ecosystems"* in its place on page 132. CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 7 (Food Security & Local Agricultural Systems), Section 7.2 (Local Agricultural Systems) of the Draft Official Community Plan by adding *"Prevent new development, both within and outside of the ALR, from impacting downstream agricultural lands in watersheds, increasing runoff, compromising farmland drainage, or otherwise disrupting hydrology"* as a new policy under section 7.2.2 on page 131. CARRIED

The following motions were made in relation to **Chapter 8: Local Regenerative Economy**:

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 8 (Local Regenerative Economy) by deleting the first sentence in the quote on page 135 by William Rees. CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 8 (Local Regenerative Economy), Section 8.2 (Serving Well Being) of the Draft Official Community Plan by amending Policy 8.2.2 (a) on page 143 to read *"to work toward ensuring that all community members have access to the basic needs of food, shelter, water, and education"*. CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 8 (Local Regenerative Economy), Section 8.3 (Local Economic Development Environment) of the Draft Official Community Plan by amending Policy 8.3.2 (k) on page 145 by moving the language beginning *"Not All technological innovations..."* to the end of the policy to the opening paragraph on page 144. CARRIED

IT WAS MOVED AND SECONDED:

THAT Council amend Chapter 8 (Local Regenerative Economy), Section 8.3 (Local Economic Development Environment) of the Draft Official Community Plan by amending Policy 8.3.3 (a) on page 146 to read as *"Share their approaches to "living wage", community contribution, climate action and reducing environmental impact when applying for a business licence"*. (OPPOSED: Siebring)

CARRIED

The following motions were made in relation to **Chapter 10: Development Permits**:

IT WAS MOVED AND SECONDED:

THAT the motion:

"THAT Council amend Chapter 10 (Development Permits), Section 10.4 (DPA-4 Hazard Lands) of the Draft Official Community Plan by adding visual objectives and development guidelines to achieve those objectives on page 173, in respect to Map 2 documenting Visually Prominent Slopes on page 183."

be referred to staff to report back to Council with a recommendation for proper placement.

CARRIED

IT WAS MOVED AND SECONDED:

THAT Council endorse the following revisions to the draft Official Community Plan (OCP) recommended by the Manager of Planning included in the report dated March 16, 2022:

- (1) Include parcels 4100, 4111 and 4114 Crosland Place within the urban containment boundary (UCB) and designate as "Neighbourhood";
- (2) Remove the lots on either side of Anzio Road from the UCB;
- (3) Delete policies 3.3.17(n) and 3.3.19(g);
- (4) Split Class 2 scenic roads into two sub-types and re-categorize a number of routes, including additional designations, as per the marked-up Map 2;
- (5) Add *"THAT the municipality encourage and promote development plans and site layouts that incorporate CONSERVATION DESIGN and SITE-ADAPTIVE PLANNING principles to cluster housing while allowing for the preservation and acquisition of open space, sensitive ecosystems, and natural features"* as policy 6.1.2(a) and renumber ensuing policy numbers; and
- (6) Replace the placeholder in red font on Page 3 of the draft OCP with appropriate acknowledgment statements, which may include material provided by First Nations themselves.

CARRIED

Council, by unanimous consent, recessed the meeting at 9:15 p.m. and reconvened at 9:25 p.m.

8.2 Regional Community Emergency Preparedness Fund 2022 Application

IT WAS MOVED AND SECONDED:

THAT Council:

- (1) Support the Cowichan Valley Regional District's (CVRD) proposal to apply for a regional grant in the amount of \$125,000 under the Community Emergency Preparedness Fund's (CEPF) for the purchase of one mobile emergency operations centre (command trailer); and,

- (2) Authorize the CVRD to apply for and manage the CEPF grant funds received from the Union of British Columbia Municipalities on behalf of the District of North Cowichan as a partnering applicant. CARRIED

8.3 Volunteer Appreciation Week Event

IT WAS MOVED AND SECONDED:

THAT Council direct staff to coordinate with committee chairs and staff liaisons on recognizing committee members through either a gift card or an event/gathering of their choosing, to a maximum of \$25 per volunteer. CARRIED

8.4 Forestry Advisory Committee – Terms of Reference Amendment

IT WAS MOVED AND SECONDED:

THAT Council:

- (1) Appoint Rob Furness to the Forestry Advisory Committee as the Cowichan Tribes representative, replacing Cedar Elliot, for the balance of the term ending October 31, 2022; and,
(2) Amend the Forestry Advisory Select Committee Terms of Reference by striking out “eleven (11) voting members appointed by Council as follows” and inserting “at least 7, but not more than 11 voting members appointed by Council which shall include up to” in its place under the Membership heading. CARRIED

8.5 Circular Economy Accelerator Program

IT WAS MOVED AND SECONDED:

THAT Council contribute \$10,000 from the community allocation of the Climate Action Energy Plan reserve fund to the Vancouver Island Coast Economic Developers Association for the Circular Economy Accelerator Program. CARRIED

8.6 Long-Term Capital Borrowing for the Crofton Fire Hall Redevelopment Project

IT WAS MOVED AND SECONDED:

THAT Council direct staff to:

- (1) Proceed with an alternative approval process to seek elector approval for the Crofton Fire Hall redevelopment; and,
(2) Develop a communications plan for informing residents about the Crofton Fire Hall redevelopment for Council’s approval. CARRIED

9. NOTICES OF MOTIONS

None.

10. UNFINISHED AND POSTPONED BUSINESS

10.1 Crofton Fire Hall Replacement Project

This item was considered prior to agenda item 8.6 [Long-Term Capital Borrowing for the Crofton Fire Hall Redevelopment Project].

IT WAS MOVED AND SECONDED:

THAT Council:

- (1) Approve the change in the scope of the Crofton Fire Hall Building Replacement Project from a 2,150 square foot building to a 3,636 square foot building; and,
- (2) Direct staff to amend the Financial Plan to increase the budget for the Crofton Fire Hall Building Replacement Project from \$3.5 million to \$4.8 million. CARRIED

11. NEW BUSINESS

11.1 Consent Agenda Item 2.1.2 [Duncan Curling Club]

IT WAS MOVED AND SECONDED:

THAT Council authorize the Mayor to provide a letter of support to the Duncan Curling Club to include with grant applications to aid in securing funds to replace the ice plant and compressor. CARRIED

11.2 Consent Agenda Item 2.2.1 [Potential Impacts of new Official Community Plan on land use applications]

Council discussed this item.

11.3 Consent Agenda Item 2.2.3 [Reducing Rodenticide Use in British Columbia]

Council discussed this item.

11.4 Consent Agenda Item 2.2.5 [Khenipsen Gore-Langton Neighbourhood Plan]

IT WAS MOVED AND SECONDED:

THAT Council refer the March 3, 2022 letter from the Khenipsen Gore-Langton Neighbourhood Planning Committee to staff to review and identify potential options that Council could consider to integrate into the OCP, or otherwise appropriately use in future planning, and report back to Council. CARRIED

IT WAS MOVED AND SECONDED:

THAT the meeting be extended to 11:00 p.m. CARRIED

12. QUESTION PERIOD

Council received no questions from the public regarding agenda items.

13. CLOSED SESSION

IT WAS MOVED AND SECONDED:

THAT Council close the meeting at 10:02 p.m. to the public on the basis of the following section of the *Community Charter*:

- 90(1)(a) - *personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and*
- 90(1)(c) *labour relations or other employee relations.* CARRIED

13.1 Minutes from the closed portion of the February 16, 2022 regular meeting for adoption

13.2 Closed under Section 90(1)(a) - personal information

13.3 Closed under Section 90(1)(c) - personnel matter

13.4 Closed under Section 90(1)(a) - personal information

14. RISE AND REPORT

Council rose and reported on the following item:

Board of Variance Membership Appointments

IT WAS MOVED AND SECONDED:

THAT Council appoint David Basnett, Dinu Bozocsa, Don Brunski, Phyllis Carlyle, and Dan Robin to the Board of Variance for a three-year term, beginning March 16, 2022 and ending March 15, 2025. CARRIED

15. ADJOURNMENT

The meeting adjourned at 10:46 p.m.

Certified by Corporate Officer

Signed by Mayor