

# **Municipality of North Cowichan Environmental Advisory Committee MINUTES**

**February 22, 2022, 1:30 p.m.  
Electronically**

Members Present	Councillor Kate Marsh, Chair Sandra McPherson, Acting Chair Neil Anderson Bruce Coates David Coulson Per Dahlstrom (arrived at 1:44 p.m.) Dr. Jana Kotaska Ashley Muckle Dr. Jesse Patterson Dr. Shannon Waters (arrived at 2:26 p.m.)
Members Absent	Cam Campbell Dr. Geoffrey Strong
Staff Present	David Conway, Director, Engineering Projects Dr. Dave Preikshot, Senior Environmental Specialist Tricia Mayea, Deputy Corporate Officer Theresa Dennison, Administrative Assistant

## **1. CALL TO ORDER**

There being a quorum present, the Chair called the meeting to order at 1:32 p.m.

IT WAS MOVED AND SECONDED:

THAT Sandy McPherson be appointed Acting Chair.

CARRIED

Sandy McPherson assumed the Chair at 1:33 p.m.

## **2. APPROVAL OF AGENDA**

IT WAS MOVED AND SECONDED:

THAT the agenda be adopted as circulated.

CARRIED

## **3. ADOPTION OF MINUTES**

IT WAS MOVED AND SECONDED:

THAT the Committee adopt the minutes of the meeting held January 18, 2022.

CARRIED

## **4. BUSINESS**

### **4.1 Climate Action and Energy Plan Reserve Fund Terms of Reference**

The Committee reviewed the Climate Action and Energy Plan (CAEP) Reserve Fund Terms of Reference.

By unanimous consent, the Committee agreed to leave the words 'or offset corporate emissions' under the Allocation of Funds for the Corporate Energy and Emission Reduction Projects.

IT WAS MOVED AND SECONDED:

THAT the allocation of funds be split 70% to Corporate Energy and Emission Reduction Projects and 30% to Community Energy and Emission Reduction Projects, and that this allocation be reassessed on an annual basis. CARRIED

IT WAS MOVED AND SECONDED:

THAT the Environmental Advisory Committee recommend:  
THAT Council adopt the updated Climate Action and Energy Plan (CAEP) Reserve Fund Terms of Reference, as amended at the February 22, 2022 Environmental Advisory Committee. CARRIED

#### **4.2 2022 Environmental Advisory Committee Workplan**

The Committee reviewed the 2022 Environmental Advisory Committee Workplan and agreed to the following changes:

- Refer Item A13 [March 15, 2022 CAEP Reserve Fund Community Grant applications] to the September 15, 2022 intake
- The addition of [Generate draft policies pursuant to Council direction CAEP actions] ranked as 'High' importance
- The addition of [Integrate natural assets into overall asset management program] ranked as 'High' importance
- Change the description of item C1 to: Renewable Energy Presentation
- Request that item C2 [Native Plant Demonstration project on the Beverly St. Dyke] be timed with planting season

IT WAS MOVED AND SECONDED:

THAT the Environmental Advisory Committee recommend:  
THAT Council approve the 2022 Environmental Advisory Committee Workplan, as amended at the February 22, 2022 Environmental Advisory Committee. CARRIED

#### **4.3 Environmental Advisory Committee Meeting Schedule**

Ashley Muckle left the meeting at 4:09 p.m.

The Committee reviewed the Environmental Advisory Committee Meeting Schedule and agreed to delete the Review of Community Grant intakes from the May 17, 2022 meeting (based on dropping the March 15 intake deadline), and change the 'Green Hydrogen' presentation from Neil Anderson to a 'Renewable Energy' presentation. The Committee also agreed to review the CAEP Community Grants (Sept 15 intake deadline) at a meeting scheduled at the call of the Chair for some time in early October.

IT WAS MOVED AND SECONDED:

THAT the Environmental Advisory Committee supports the meeting dates and proposed meeting items as amended at the February 22, 2022 meeting. CARRIED

**4.4 Motion to Conduct Electronic Meetings**

IT WAS MOVED AND SECONDED:

THAT all additional Environmental Advisory Committee meetings [outside the previously adopted regular schedule of meetings] that are called by the Chair in 2022 be conducted by electronic means. CARRIED

**5. NEW BUSINESS**

None.

**6. ADJOURNMENT**

The meeting ended at 4:17 p.m.

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Certified by Recording Secretary

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Signed by Chair;