

Municipality of North Cowichan

Regular Council

MINUTES

May 18, 2022, 1:30 p.m.
Electronically

Members Present Mayor Al Siebring
 Councillor Rob Douglas
 Councillor Christopher Justice
 Councillor Tek Manhas
 Councillor Kate Marsh
 Councillor Rosalie Sawrie
 Councillor Debra Toporowski

Staff Present Ted Swabey, Chief Administrative Officer (CAO)
 Sarah Nixon, Deputy Chief Administrative Officer (D/CAO)
 George Farkas, General Manager, Development and Community Services
 Barb Floden, Manager, Communications and Public Engagement
 Caroline von Schilling, Development Planner
 Chris Osborne, Manager, Planning
 Clay Reitsma, Director, Engineering
 Dave Preikshot, Senior Environmental Specialist
 David Conway, Director, Engineering Projects
 Don Stewart, Director, Parks and Recreation
 Jason Birch, Chief Information Officer
 Marla Laycock, Director, Human Resources and Corporate Planning
 Michele Gill, Manager, Development
 Michelle Martineau, Corporate Officer
 Rob Conway, Director, Planning and Building
 Shawn Cator, Director, Operations
 Talitha Soldera, Director, Financial Services
 Tricia Mayea, Deputy Corporate Officer

1. CALL TO ORDER

There being a quorum present, Mayor Siebring called the meeting to order at 1:34 p.m.

2. APPROVAL OF CONSENT AGENDA

The following items were pulled from the Consent Agenda and added to New Business:

- 2.1.2 [2021 Statement of Financial Information]
- 2.2.2 [Dave Haberman Re: Bylaw 24.06 of the British Columbia Motor Vehicle Act]

IT WAS MOVED AND SECONDED:

THAT Council approve the Consent Agenda, as amended, and the recommendations contained therein.

CARRIED

2.1 Items for decision

2.1.1 Council Meeting Minutes for Adoption

IT WAS MOVED AND SECONDED:

THAT Council adopt the minutes of their regular meeting held May 4, 2022.

ADOPTED ON CONSENT

2.2 Items for information

2.2.1 Environmental Advisory Committee meeting minutes

IT WAS MOVED AND SECONDED:

THAT Council receive for information the minutes from the April 26, 2022

Environmental Advisory Committee meeting.

ADOPTED ON CONSENT

2.2.3 Township of Spallumcheen Re: Luxury Tax on Recreational Boats

IT WAS MOVED AND SECONDED:

THAT Council receive for information the May 3, 2022 letter from the Township of Spallumcheen.

ADOPTED ON CONSENT

3. APPROVAL OF REGULAR AGENDA

The agenda was amended by adding the following consent agenda items to New Business:

(1) 2.1.2 [2021 Statement of Financial Information]; and

(2) 2.2.2 [Dave Haberman Re: Bylaw 24.06 of the British Columbia Motor Vehicle Act]

IT WAS MOVED AND SECONDED:

THAT the agenda be adopted as amended.

CARRIED

Councillor Justice left the meeting at 1:37 p.m. due to technical difficulties and returned at 1:38 p.m.

Councillor Marsh left the meeting at 1:37 p.m. due to technical difficulties and returned at 1:42 p.m.

4. MAYOR'S REPORT

Mayor Siebring provided a verbal update on meetings and activities he recently attended.

5. DELEGATIONS AND PRESENTATIONS

5.1 Cowichan Public Art Gallery Society

The delegation from the Cowichan Public Art Gallery Society was unable to connect to the meeting due to power outages caused by a windstorm so will be rescheduled to the next meeting.

5.2 Impact of stormwater erosion along Hayhurst Creek to Mr. Sjolie's property

IT WAS MOVED AND SECONDED:

THAT the ten minute time limit for delegations be waived for Mr. Rodney Sjolie's presentation.

CARRIED

Mr. Sjolie provided a presentation to Council outlining the impact to his property from stormwater erosion along Hayhurst Creek.

6. PUBLIC INPUT

Council received no public input.

7. BYLAWS

7.1 Official Community Plan Amendment Bylaw No. 3869 for first and second readings

IT WAS MOVED AND SECONDED:

THAT Council give first and second reading to Official Community Plan Amendment Bylaw No. 3689, 2022.

CARRIED

7.2 Zoning Amendment Bylaw No. 3867 for first and second readings

Due to the widespread power outages and connectivity challenges, Council adjourned their meeting so that they could continue at a time where all members were able to participate without interruptions.

IT WAS MOVED AND SECONDED:

THAT this meeting be adjourned at 2:40 p.m. to reconvene at 2:00 p.m. on Friday, May 20, 2022 through electronic means.

CARRIED

The meeting was reconvened at 2:00 p.m. on Friday, May 20, 2022.

IT WAS MOVED AND SECONDED:

THAT Council give first reading to "Zoning Amendment Bylaw No. 3867 (6478, 6494, 6493, 6489 Paddle Road from R1 & 6495 Paddle Road from CD10, to CD22), 2022.

CARRIED

IT WAS MOVED AND SECONDED:

THAT Council direct staff to negotiate with the Paddle Road Comprehensive Development applicant to secure a percentage of total units or floor area as secure non-market rental units, consistent with inclusionary housing policies in other BC municipalities prior to Council considering second reading of Zoning Amendment Bylaw No. 3867 (6478, 6494, 6493, 6489 Paddle Road from R1 & 6495 Paddle Road from CD10, to CD22), 2022.

(Opposed: Manhas Siebring)

CARRIED

7.3 Zoning Amendment Bylaw No. 3868 for first and second readings

Councillor Toporowski left the meeting at 3:53 p.m.

IT WAS MOVED AND SECONDED:

THAT Council:

(1) Give first reading to "Zoning Amendment 3868 (3005, 3011 Drinkwater Road and 6455 Ford Road from R1 to CD23), 2022".

(2) THAT Council direct staff to negotiate with the Ford Road Comprehensive Development applicant to secure a percentage of total units or floor area as secure non-market rental units, consistent with inclusionary housing policies in other BC municipalities prior to Council considering second reading of Zoning Amendment 3868 (3005, 3011 Drinkwater Road and 6455 Ford Road from R1 to CD23), 2022.

(Opposed: Siebring)

CARRIED

Council, by unanimous consent, recessed the meeting at 4:25 p.m. and reconvened at 4:35 p.m.

8. REPORTS

8.1 Long Term Borrowing for North Cowichan/Duncan Integrated RCMP Facility

IT WAS MOVED AND SECONDED:

THAT Council approve borrowing from the Municipal Finance Authority of British Columbia, as part of the 2022 Fall Borrowing Session, \$22,000,000 as authorized through North Cowichan/Duncan Integrated RCMP Facility Loan Authorization Bylaw No. 3787, 2020, and that the Cowichan Valley Regional District be requested to consent to our borrowing over a 20-year term and include the borrowing in a Security Issuing Bylaw.

CARRIED

8.2 Support for Strategic Priorities Fund Infrastructure Stream Grant Application

IT WAS MOVED AND SECONDED:

THAT Council support and authorize an application to be submitted to the Canada Community-Building Fund, Strategic Priorities Fund Capital Infrastructure Stream for a grant of up to \$6 million for the Trans-Canada Highway Water Main Replacement and Multi-Use Trail Project.

CARRIED

8.3 Procurement Policy

IT WAS MOVED AND SECONDED:

THAT Council:

(1) Repeal the Procurement Policy and Spending Authority; and,

(2) Approve the Procurement Policy, as detailed in Attachment 2 of the Director of Financial Services' May 18, 2022 report.

(Opposed: Marsh)

CARRIED

9. NOTICES OF MOTIONS

None.

10. UNFINISHED AND POSTPONED BUSINESS

10.1 Climate Action and Energy Plan Reserve Fund Terms of Reference

IT WAS MOVED AND SECONDED:

THAT the meeting be extended to 6:00 p.m.

CARRIED

IT WAS MOVED AND SECONDED:

THAT the following motion:

"THAT Council replace the Terms of Reference for the Climate Action and Energy Plan Reserve Fund with the Revised Terms of Reference as presented in Attachment 3 to the Senior Environmental Specialist's report dated May 18, 2022."

be referred to staff.

CARRIED

11. NEW BUSINESS

11.1 2021 Statement of Financial Information [Consent Agenda Item 2.1.2]

IT WAS MOVED AND SECONDED:

THAT Council approve the 2021 Statement of Financial Information.

CARRIED

11.2 Dave Haberman Re: Bylaw 24.06 of the *British Columbia Motor Vehicle Act* [Consent Agenda Item 2.2.2]

IT WAS MOVED AND SECONDED:

THAT Council receive for information the April 25, 2022 letter from Dave Haberman.

CARRIED

12. QUESTION PERIOD

Council received no questions from the public.

14. ADJOURNMENT

The meeting adjourned at 5:14 p.m.

Certified by Corporate Officer

Signed by Mayor