

Municipality of North Cowichan Committee of the Whole MINUTES

**June 7, 2022, 6:00 p.m.
Electronically**

Members Present	Councillor Debra Toporowski, Chair Mayor Al Siebring Councillor Rob Douglas Councillor Christopher Justice Councillor Tek Manhas Councillor Kate Marsh
Members Absent	Councillor Rosalie Sawrie
Staff Present	Ted Swabey, Chief Administrative Officer (CAO) Sarah Nixon, Deputy Chief Administrative Officer (D/CAO) George Farkas, General Manager, Development and Community Services Barb Floden, Manager, Communications and Public Engagement Chris Osborne, Manager, Planning and Building Clay Reitsma, Director, Engineering David Conway, Director, Engineering Projects Don Stewart, Director, Parks and Recreation Heather Power, Legislative Coordinator Jason Birch, Chief Information Officer Jeff Miller, Senior Environmentalist Marla Laycock, Director, Human Resources and Corporate Planning Rob Conway, Director, Planning and Building Shawn Cator, Director, Operations Talitha Soldera, Director, Financial Services Tricia Mayea, Deputy Corporate Officer

1. CALL TO ORDER

There being a quorum present, the Chair called the meeting to order at 6:02 p.m.

2. APPROVAL OF AGENDA

The agenda was amended to add a late item, Adding OCP Public Hearing details to Social Media, to New Business.

IT WAS MOVED AND SECONDED:

THAT the agenda be adopted as amended.

CARRIED

3. ADOPTION OF MINUTES

3.1 Minutes from the April 12, 2022 meeting for adoption

IT WAS MOVED AND SECONDED:

THAT the minutes of the meeting held April 12, 2022 be adopted, as circulated. CARRIED

4. PUBLIC INPUT

Council received no public input.

5. BUSINESS

5.1 Master Transportation Plan - Network Assessment and Plan Development

Nadine King, from WATT Consulting provided a presentation on Phase 2 – Network + Plan Development, of the Master Transportation Plan. Ms. King and Director Conway answered questions from Council.

IT WAS MOVED AND SECONDED:
THAT the Committee of the Whole:

1. Direct staff to have WATT Consulting test and confirm the objectives and priorities developed in their Network Assessment and Plan Development report dated May 27, 2022, with public consultation and multi-stakeholder workshopping prior to producing the Master Transportation Plan; and,
2. Direct staff to seek First Nations consultation and input using an approach consistent with the methods of the Official Community Plan Consultation process.

(Opposed: Manhas)

CARRIED

Council, by unanimous consent, recessed the meeting at 7:33 p.m. and reconvened at 7:39 p.m.

5.2 Maple Bay Wharf Replacement Engagement Plan

Tenille Thompson, from Urban Systems provided a presentation on the proposed work plan concepts and public engagement of the Maple Bay Wharf Project. Ms. Thompson and Director Cator answered questions from Council.

IT WAS MOVED AND SECONDED:
THAT the Committee of the Whole recommend that Council:

1. Accept the Maple Bay Wharf Concept Design Support Report (the "Report") prepared by Urban Systems;
2. Authorize staff to proceed with the Work Plan as described in the Report and report back to Council on the results of the engagement identified in Phase 2 of the Report; and,
3. Direct staff to submit a letter to the Quw'utsun Tumuhw Committee requesting participation by Cowichan Tribes in the future planning for the Maple Bay Wharf site.

CARRIED

5.3 Proposed Zoning Bylaw Amendment: Rural Accessory Dwelling Units

IT WAS MOVED AND SECONDED:

THAT the Committee of the Whole direct staff to prepare a zoning bylaw amendment bylaw regarding rural accessory dwellings for Council consideration, as described in the Planning Manager's report dated June 7, 2022.

CARRIED

5.4 Discussion Regarding Union of BC Municipalities (UBCM) Meeting Requests

Council discussed which Ministers to meet with at the UBCM Convention [September 12 – 16, 2022], or prior to the Convention if possible. Staff noted the Ministers and topics and will arrange meetings accordingly.

IT WAS MOVED AND SECONDED:

THAT the meeting be extended to 10:00 p.m.

CARRIED

IT WAS MOVED AND SECONDED:

THAT the Committee of the Whole recommends that Council lift their moratorium made on March 18, 2020 on travel for conferences effective February 16, 2022 when the Provincial Health Officer's Order authorized gatherings and events could take place indoors.

CARRIED

6. NEW BUSINESS

6.1 Adding OCP Public Hearing details to Social Media

This item was discussed.

7. QUESTION PERIOD

Council received no questions from the public.

8. ADJOURNMENT

The meeting adjourned at 8:59 p.m.

Certified by Corporate Officer

Signed by Acting Mayor