

Municipality of North Cowichan and City of Duncan

Joint Special Council

MINUTES

September 20, 2021, 6:00 p.m.
Electronically

Guest Council Present	Mayor Al Siebring Councillor Rob Douglas Councillor Christopher Justice Councillor Tek Manhas Councillor Rosalie Sawrie Councillor Debra Toporowski
Host Council Present	Mayor Michelle Staples Councillor Bob Brooke Councillor Garry Bruce (arrived at 6:29 p.m.) Councillor Jenni Capps Councillor Tom Duncan Councillor Carol Newington
Guest Council Absent	Councillor Kate Marsh
Host Council Absent	Councillor Stacy Middlemiss
Guest Staff Present	Ted Swabey, Chief Administrative Officer (CAO) George Farkas, General Manager Rob Conway, Director, Planning and Building David Conway, Director, Engineering Projects Clay Reitsma, Director, Engineering Don Stewart, Director, Parks and Recreation John Dehoop, Manager, Infrastructure Barb Floden, Manager, Communications and Public Engagement Chris Hutton, Community Planning Coordinator Tricia Mayea, Deputy Corporate Officer
Host Staff Present	Peter de Verteuil, Chief Administrative Officer (CAO) Monika Schitteck, Acting Director of Corporate Services Brian Murphy, Director of Public Works and Engineering Allison Boyd, Corporate Services Coordinator

1. WELCOME

Mayor Staples provided a welcome statement.

1.1 Introductions - Guests - Municipality of North Cowichan

Mayor Siebring introduced himself and the members of his Council and staff.

1.2 Introductions - Host - City of Duncan

Mayor Staples introduced herself and the members of her Council and staff.

2. CALL TO ORDER

There being a quorum present, the host Chair, Mayor Staples, called the meeting to order at 6:00 p.m., and the guest Chair, Mayor Siebring, called the meeting to order concurrently.

3. APPROVAL OF AGENDA

IT WAS MOVED AND SECONDED by the host Council:

THAT the September 20, 2021 Council agenda of the Joint Meeting between the City of Duncan and the Municipality of North Cowichan be approved, as circulated. CARRIED

IT WAS MOVED AND SECONDED by the guest Council:

THAT the September 20, 2021 Council agenda of the Joint Meeting between the City of Duncan and the Municipality of North Cowichan be approved, as circulated. CARRIED

4. ADOPTION OF MINUTES

IT WAS MOVED AND SECONDED by the host Council:

THAT the minutes of the January 21, 2021 Joint Council, Committee of the Whole meeting be adopted, as circulated. CARRIED

IT WAS MOVED AND SECONDED by the guest Council:

THAT the minutes of the January 21, 2021 Joint Council, Committee of the Whole meeting be adopted, as circulated. CARRIED

5. DELEGATIONS

5.1 Nadine King, Watt Consulting Group - North Cowichan Master Transportation Plan

IT WAS MOVED AND SECONDED by the host Council:

THAT Council extend the delegation time allotment of 10 minute for the North Cowichan Master Transportation Plan presentation. CARRIED

Nadine King, Watt Consulting Group presented the Municipality of North Cowichan's Master Transportation Plan to both Councils and answered questions.

5.2 Dan Casey, Urban Systems - City of Duncan Transportation and Mobility Strategy

IT WAS MOVED AND SECONDED by the host Council:

THAT Council extend the delegation time allotment of 10 minutes for the City of Duncan Transportation and Mobility Strategy presentation. CARRIED

Dan Casey, Urban Systems presented the City of Duncan's Transportation Plan to both Councils and answered questions.

6. NEW BUSINESS

None.

7. QUESTION PERIOD

Host Council:

Due to the COVID-19 pandemic social distancing recommendations, in person attendance was restricted; however, questions about agenda items could be emailed to the Acting Director of Corporate Services for the City of Duncan. The Corporate Officer reported there were no questions received.

Guest Council:

Due to the COVID-19 pandemic social distancing recommendations, in person attendance was restricted; however, questions about agenda items could be emailed to the Deputy Corporate Officer for North Cowichan. The Deputy Corporate Officer reported there were no questions received.

8. ADJOURNMENT

IT WAS MOVED AND SECONDED by the host Council:

THAT the September 20, 2021 Joint Council Meeting between the City of Duncan and the Municipality of North Cowichan be adjourned at 7:53 p.m.

CARRIED

IT WAS MOVED AND SECONDED by the guest Council:

THAT the September 20, 2021 Joint Council Meeting between the City of Duncan and the Municipality of North Cowichan be adjourned at 7:53 p.m.

CARRIED

Certified by Corporate Officer

Signed by Mayor